



2 Jovana Marinovića St., 11040 Belgrade, Serbia, Tel: 381 11 2053-830; Fax: 381 11 2645-042
e-mail: public@rzzo.rs TIN. 101288707 Company ID No. 06042945 Account No. 840-26650-09

08/2 No.: 404-1-56/15-7
09.09.2015.

INVITATION TO BID

- 1. Contracting Authority (CA): Serbian Health Insurance Fund**
- 2. CA's Address: 2 Jovana Marinovića St.**
- 3. CA's web address: www.rfzo.rs**
- 4. Type of CA: Mandatory Social Insurance Organization**

The Serbian Health Insurance Fund shall enter into framework agreements and public procurement contracts.

5. Type of Procedure: open procedure

6. Type of goods: goods

7. Description of scope of procurement, name and designation in Common Procurement Vocabulary (CPV):

The subject of public procurement is the material for peritoneal dialysis for home treatments

Name and Code under CPV: 33000000 – Medical Equipment, Pharmaceutical Products and Personal Care Products.

8. Number of lots: Public procurement shall be divided in 6 lots

9. Framework Agreement Validity Term: 11 months as of the date of signing

10. Number of Bidders the CA enters into framework agreement with: framework agreement will be concluded with one bidder

11. Criterion, criterion elements for contract award: the lowest quoted price

12. Method of collection of tender documents: tender documents may be downloaded from the Public Procurement Administration Portal and the Client's web address www.rfzo.rs

13. Method of bid submission and deadline for bid submission:

- Bidders shall submit their bids to the CA directly or by mail.
- Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is opened for the first time.
- An envelope or a box containing a bid must be labelled as follows "BID FOR PUBLIC PROCUREMENT OF MATERIALS FOR PERITONEAL DIALYSIS FOR HOME TREATMENTS, FOR LOT U/E _____, public procurement No. 404-1-110/15-64, - DO NOT OPEN".

- Bidders shall indicate their address, phone number and responsible persons at the back of an envelope or a box.
- Bids must be submitted directly to the address of the Serbian Health Insurance Fund, 2 Jovana Marinovića St., Belgrade–Office No. 6, on working days during the working hours of the Serbian Health Insurance Fund
- Timely received bids shall be those received by the CA by 29 September 2015 by 11,30h, whatever the method for submission of bids has been used.

14. Place, time and method of bid opening:

- Bids will be opened on 29 September 2015 at 12.00 h in the premises of the Serbian Health Insurance Fund in Belgrade, 2 Jovana Marinovića St., Office No.3.
- Bids shall be opened in the order received/registered by the CA.

15. Requirements to be met by bidders' representatives for participation in bid opening procedure:

- Bidders' representatives who chose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation at the session.
- Authorized representatives of bidders participating in bid opening sessions are entitled to make inspection on the data from a bid which will be recorded in the report on bid opening procedure and make remarks on bid opening procedure.

16. Deadline for adoption of the decision: 25 days as of bid opening date

17. Contact Person: Jelena Savković

- by mail to: 2 Jovana Marinovića St., Belgrade,
- by fax to: 011/2053-884,
- by e-mail to: cjn.peritoneumska2015.2@rfzo.rs
- Working hours are from 07.30 till 15.30 Monday – Friday.