

08/5 number: 404-1-46/20-5  
02 December 2020

## INVITATION TO BID

1. **Contracting Authority (CA):** National Health Insurance Fund
2. **CA's Address:** 2 Jovana Marinovića St., Belgrade
3. **CA's web address:** [www.javnenabavke.rfzo.rs](http://www.javnenabavke.rfzo.rs)
4. **Type of CA:** Mandatory social security organization
5. **Type of Procedure:** open procedure
6. **Type of goods:** service
7. **Description of scope of procurement, name and designation in Common Procurement Vocabulary (CPV):**

Implementation of fraud detection systems in internal and external business processes of the SHIF.

72262000- Software development services, 48620000- Operating systems, 72210000- Software package programming services, 72266000- Software consultancy services.
8. **Number of lots:** This public procurement is not divided in lots.
9. **Criterion, criterion elements for contract award:** lowest offered price.
10. **Method of collection of tender documents:** tender documents may be downloaded from the Public Procurement portal and the CA's web address [www.javnenabavke.rfzo.rs](http://www.javnenabavke.rfzo.rs).
11. **Method of bid submission and deadline for bid submission:**
  - Bidders shall submit their bids to the CA by mail or directly.
  - Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is being opened for the first time.
  - An envelope or a box containing a bid must be labelled as follows: "BID FOR PUBLIC PROCUREMENT OF THE SERVICE OF IMPLEMENTATION OF THE FRAUD DETECTION SYSTEM IN INTERNAL AND EXTERNAL BUSINESS PROCESSES SHIF, public procurement number 404-1-208/20-48 - DO NOT OPEN".
  - Bidders shall indicate their address, phone number and responsible persons at the back of the envelope or box.
  - Bids must be submitted to the address of the National Health Insurance Fund, 2 Jovana Marinovića St., Belgrade – to the registry office, Monday-Friday from 07:30 until 15:30.
  - The timely submission of bids entails their reception by the CA on **22 December 2020 at 11:30** at the latest, whatever the method of submission.

**12. Place, time and method of bid opening:**

- Bids will be opened on **22 December 2020 at 12:00** [noon] in the premises of the Contracting Authority in Belgrade, 2 Jovana Marinovića St.
- Bids shall be opened in the order received/registered by the CA.

**13. Requirements to be met by bidders' representatives for participation in bid opening procedure:**

- Bidders' representatives who choose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation in the session.
- Authorized representatives of bidders participating in bid opening sessions are entitled to inspect the data from a bid that is recorded in the report on bid opening procedure and make remarks on the bid opening procedure.

**14. Deadline for adoption of the decision:** 25 days from the bid opening, except for exceptional justified circumstances when the deadline for decision adoption could be extended to 40 days from the day of bid opening.

**15. Contact Person:** Jelena Cvetković,

- by mail to: 2 Jovana Marinovića St., Belgrade
- by e-mail to: [jelena.cvetkovic@rfzo.rs](mailto:jelena.cvetkovic@rfzo.rs)
- The working hours of the National Health Insurance Fund are from 07:30 until 15:30, Monday-Friday.

**PUBLIC PROCUREMENT COMMITTEE**