

08/2 број:404-1-65/14-4
19.08.2014.

INVITATION TO BID

1. **Client: Serbian Health Insurance Fund**
2. **Client's Address: 2 Jovana Marinovića St.**
3. **Client's web address: www.rfzo.rs**
4. **Client's Business Area: Healthcare**

The Serbian Health Insurance Fund is obliged to conduct the public procurement procedure for dialysis materials – dialysis machines for the period of one year, pursuant to Article 17a of the Ordinance of the Government of the Republic of Serbia on planning and types of goods and services subject to centralized public procurement ("Official Gazette of the Republic of Serbia", No. 029/2013, 049/2013, 51/2013-as amended and 86/2013), for the purposes of healthcare institutions with which the Serbian Health Insurance Fund has entered into agreement on provision of healthcare services.

The Serbian Health Insurance Fund as the Client shall conduct public procurement procedure and enter into framework agreements, while individual procurement contracts shall be entered into by healthcare institutions, based on framework agreements.

5. **Type of Procedure:** open procedure

6. **Type of goods:** goods

7. **Description of scope of procurement, name and designation in general procurement glossary:**

Public procurement of dialysis materials – dialysis machines for the period of one year, divided in the following lots:

LOT	SCOPE OF PROCUREMENT	UoM	QUANTITY
1	Dialysis machine, synthetic fibre, low– flux 1.3 - 1.4M2 water steam sterilization, sterilization by gamma rays or e-beam	piece	12.000
2	Dialysis machine, synthetic fibre, low– flux 1.5 – 1.6 M2 water steam sterilization, sterilization by gamma rays or e-beam	piece	21.000
3	Dialysis machine, synthetic fibre, low– flux 1.7 – 1.8 M2 water steam sterilization, sterilization by gamma rays or e-beam	piece	27.000
4	Dialysis machine, synthetic fibre, <i>high – flux</i> 1.3 – 1.4M2 water steam sterilization	piece	52.500
5	Dialysis machine, synthetic fibre, <i>high – flux</i> 1.3 – 1.4M2 sterilization by gamma rays or e-beam	piece	22.500
6	Dialysis machine, synthetic fibre, <i>high – flux</i> 1.5 – 1.6M2 water steam sterilization	piece	115.500
7	Dialysis machine, synthetic fibre, <i>high – flux</i> 1.5 – 1.6M2 sterilization by gamma rays or e-beam	piece	49.500
8	Dialysis machine, synthetic fibre, <i>high – flux</i> 1.7 – 1.8M2 water steam sterilization	piece	134.400
9	Dialysis machine, synthetic fibre, <i>high – flux</i> 1.7 – 1.8M2 sterilization by gamma rays or e-beam	piece	57.600
10	Dialysis machine, synthetic fibre, <i>high – flux</i> 1.9 – 2.0M2 water steam sterilization, sterilization by gamma rays or e-beam	piece	24.000

11	Dialysis machine, synthetic fibre, <i>high – flux</i> 2.1 – 2.2M2 water steam sterilization	piece	31.500
12	Dialysis machine, synthetic fibre, <i>high – flux</i> 2.1 – 2.2M2 sterilization by gamma rays or e-beam	piece	13.500
13	Dialysis machine, synthetic fibre, <i>high – flux</i> 2.4 – 2.5M2 water steam sterilization, sterilization by gamma rays or e-beam	piece	39.000
TOTAL:			600.000

7. Name and Code under CPV: 33000000 – Medical equipment, pharmaceutical products and personal care products

8. Criterion, criterion elements for contract award: economically most favourable bid

8.1. Evaluation and ranking of the most favourable bids (for low-flux dialysis machine) shall be conducted by applying the following criterion elements, for lots 1,2 and 3:

1.1 Quoted unit price, exclusive of VAT - 50 points at most

1.2 Quality – 50 points at most

8.2. Evaluation and ranking of the most favourable bids (for high-flux dialysis machine) shall be conducted by applying the following criterion elements, for lots 4 - 13:

1.1 Quoted unit price, exclusive of VAT - 40 points at most

1.2 Quality – 60 points at most

9. Framework Agreement Validity Term: one year

10. Method of collection of tender documents:

Tender documents may be downloaded from the Client's web address www.rfzo.rs and from the Public Procurement Administration Portal.

11. Address and Internet address of the governmental authority or organization, and/or authority or territorial autonomy unit or local government unit where correct data on tax liabilities, environmental protection, employment protection, work conditions may be obtained on a timely basis:

The data on tax liabilities, environmental protection, employment protection, work conditions, etc., may be obtained from the following institutions:

1. Ministry of Finance and Economy of the Republic of Serbia – www.mpf.gov.rs
2. Tax Administration of the Republic of Serbia – Tax Administration – <http://poreskauprava.org>
3. Ministry of Justice and State Administration of the Republic of Serbia - www.drazavnauprava.rs
4. Ministry of Labour, Employment and Social Policy of the Republic of Serbia - www.minrzs.gov.rs

12. Method of bid submission and deadline for bid submission:

- Bidders shall submit their bids to the CA directly or by mail.
- Bidders shall file their bids in a closed envelope or a box so as to ensure that during the bid opening procedure it may be verified that an envelope or a box is opened for the first time.
- An envelope or a box containing a bid must be labelled as follows "BID FOR PUBLIC PROCUREMENT OF DIALYSIS MATERIALS-DIALYSIS MACHINE FOR THE PERIOD OF ONE YEAR, FOR LOTS _____, public procurement No. 404-1-110/14-78, - DO NOT OPEN".

- Bidders shall indicate their address, phone number and responsible persons at the back of an envelope or a box.
- Bids must be submitted directly to the address of the Serbian Health Insurance Fund, 2 Jovana Marinovića St., Belgrade– Office No. 13.
- The deadline for bid submission shall be 30 days as of the announcement of the invitation to bid at the Public Procurement Administration Portal, and/or by **18 Septembre 2014, 11.30h.**
- Timely received bids shall be those received by the CA by term referred to in above paragraph, whatever the method for submission of bids has been used.

13. Place, time and method of bid opening:

- Bids will be opened **on 18 Septembre 2014 at 12.00h** in the premises of the Serbian Health Insurance Fund in Belgrade, 2 Jovana Marinovića St., Office No.1.
- Bids shall be opened in the order received/registered by the CA.

14. Requirements to be met by bidders' representatives for participation in bid opening procedure:

- Bidders' representatives who chose to attend the session of public bid opening shall present to the CA's Committee their authorizations for the participation at the session.
- Authorized representatives of bidders participating in bid opening sessions are entitled to make inspection on the data from a bid which will be recorded in the report on bid opening procedure and make remarks on bid opening procedure.

15. Deadline for adoption of the decision: within 25 days as of bid opening date

16. Contact Person: Ana Mladenović and Jelena Marković

- by mail to: 2 Jovana Marinovića St., Belgrade,
- by fax to: 011/2053-884,
- by e-mail to: cjn.dijalizatori@rfzo.rs.

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